

D.S. KOTHARI HOSTEL
UNIVERSITY OF DELHI, DELHI-110007

No.....

RE-APPLICATION FORM (2025-26)**(All entries are to be filled in ink and block letters. Incomplete or unsigned applications will be rejected.)**

Name

Course

Year

Subject

Last Examination Passed (with Course) % Marks

Semester I/III /V.....

Semester II/IV /.....

College/Department

Reserved Category (if any)

Please paste recent
Passport size Photograph
duly attested by the
Head of the Department /
Principal

FOR OFFICE USE ONLY

Date of Interaction with
Hostel Authorities

Remarks

Resident Tutor:

Warden:

Provost:

Date..... Application received by.....

Application: Complete / Incomplete

List of Enclosures (Self attested copies)

1. Receipt of Hostel Registration Fee.
2. Receipt of Admission Fee/ Latest Fee.
3. CUET 2023 Scorecard issued by NTA (for entrance based admission)
4. Certificate of Reserved Category, if applicable.
5. Domicile Certificate/ Aadhaar/ Voter ID/ any other valid proof of domicile/ permanent address.
6. Local guardian-cum-financial guarantor's address proof (attested by them).
7. Class X Marksheet.
8. Certificates of Qualifying Degree/ Last Examination Passed.
9. For PhD applicants: DRC/BRS Letter and Course-work result, if completed.
10. For Foreign applicants: Medical Certificate from NICD.

Date of Admission..... Room allotted.....

Dealing Asstt.

PARTICULARS OF THE APPLICANT

Name (in Block Letters)

Nationality.....Marital Status..... Date of Birth.....

E-mail ID:-.....Mobile No.....

Permanent Address.....

.....Pin Code.....

Mother's Name.....Occupation of Mother.....

Mother's Office Address.....

Mother's Residence Address.....

Monthly Income.....Mobile No.....

Father's Name.....Occupation of Father.....

Father's office address.....

Father's residence address.....

Monthly Income.....Mobile No.....

(Any subsequent change must be immediately communicated in writing to the hostel office.)

ACADEMIC RECORD

Exam. Passed	University	Year	Subject (s)	Aggregate Marks		Percentage
				Obtained	Maximum	
BA/BSc/B.Lib/B.Com Pass/Hons./Other.....						
M.A./M.Sc./M.Lib./ MCA/MHROD/ MIB M.Com./LL.B/LL.M/ B.Ed./M.Ed/Other.....						
M.Phil.						
Any other						

- (a) Course and Year of study to which the applicant is admitted in the University of Delhi
(e.g. : MA/MSc Previous/Final; LL.B. I/II/III year; Ph.D. I/II/III/IV year).....
- (b) Subject..... Duration of Course
- (c) Date of Admission/Registration (e) Department/Centre.....
- (f) Faculty (g) Campus
- Details of the Scholarship/Fellowship Awarded, if any
-

Do you belong to SC/ST/PwBD/ CWAP/Sports category?

(If yes, attach self attested copy of relevant certificates)

Are you a foreign national?

(If yes, attach self attested copy of passport/ relevant certificates)

Are you currently employed (temporary/guest/adhoc/permanent)? YES / NO.....

If Employed, Name and Address of the Employer

Have you ever stayed as a bonafide/guest resident in any postgraduate hostel of the University of Delhi?

YES/ NO If Yes, duration of such stay

(Residence-cum-Character Certificate from the previous hostel is required to be submitted at the time of admission)

Any other information the applicant may like to give

I, , hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required.

Date

Signature of the Applicant

DECLARATION TO BE SIGNED BY Ph.D. APPLICANTS

I, , hereby declare that I am a bonafide regular Ph.D. scholar in (Department/Centre), under(Faculty).

I, (am exempted/ pursuing/ have completed) Course-work of the Ph.D. program.

The date of registration of Ph.D. program is

I further declare that I am a full time bonafide Ph.D. scholar. If I take up employment during the tenure of my residency in the hostel, I undertake to inform the hostel administration about it immediately.

Signature of the Applicant

**Name and Signature of the
Research Supervisor(s)**

**Name and Signature of the Head of the
Department/ Dean of the Faculty with stamp**

DECLARATION TO BE SIGNED BY POSTGRADUATE APPLICANTS

CERTIFICATE TO BE SIGNED BY THE HEAD OF THE DEPARTMENT/PRINCIPAL OF COLLEGE CONCERNED

Certified that Mr is a bonafide, full time student of program of the College/Department/Centre under Faculty of admitted on the basis of (entrance examination/ merit).

His CUET 2023 score*** is / position in Admission List*** is at serial no He is neither employed nor is he an ex-student.

Date.....

*** Not Applicable for II/III year students.

**Name and Signature of the Head of the Department/Centre
/Principal of the College with stamp**

DECLARATION BY THE APPLICANT'S LOCAL GUARDIAN-CUM-FINANCIAL GUARANTOR

I certify that the applicant is seeking admission with my consent and that I shall be responsible for his financial liabilities, his conduct in the hostel and to look after him in case of emergency.

Signature of Local guardian-cum-financial guarantor*

*Name of Local guardian-cum-financial guarantor

Relationship to candidate

Residential address

.....

Office Address

Mobile Number

Note: Copy of local guardian-cum-financial guarantor's (residing in Delhi-NCR) voter card/ aadhaar card / electricity bill/ bank pass-book/ any other valid address proof, attested by the local guardian-cum-financial guarantor, must be attached with the application form.

UNDERTAKING FOR DURATION OF STAY

1. I understand that the total duration of my stay as a bonafide resident in any postgraduate hostel(s) shall not exceed six years.
2. I understand that I shall be eligible to stay in the hostel for the duration of my course as in the cases given below:

Course	Years	Special Note
(a) B.Lib./ M.Lib..	: 1/2	(or statutory duration of the Course)
(b) M.A./M.B.A./M.Sc./ M.Com./ LL.M.-2 year/ B.Ed/M.Ed/MHROD/MIB/MCA/MJ	: 2	"
(c) LL.B./BA(H)(Humanities and Social Science):	3	"
(d) B.Tech/.	: 4	"
(e) Integrated Law Courses	: 5	"
(f) Ph.D**	: 6	"

**** Duration of stay shall be counted from the date of admission to the course**

3. I shall vacate my room in the Hostel after completing my
 - (a) Final year Annual/Semester Regular Examination
 - OR
 - (b) After submitting my Ph.D. Thesis
4. I undertake to vacate my room in the Hostel at the end of the statutory period of the Course or at the end of six years in the University PG Hostel(s), whichever falls earlier.
5. I understand that the residents in the final years/semesters of M.A./M.Sc./M.Com/ LL.B./LL.M./B.Lib/M.B.A./ M.C.A./M.Lib/ MHROD/MIB/B.Ed/M.Ed/ B.Tech/MJ are required to vacate the room by 31st May or within seven days of their Annual/Semester Examination of the University of Delhi in the concerned subject and course, whichever is earlier.
6. I understand that a resident of Ph. D course is required to submit a certificate from the Head of the Department and the Supervisor every six months that he is actively engaged (full-time) in research and his work is satisfactory, failing which his residency in the Hostel will be terminated.

Date:

Signature of the Applicant

FOR FOREIGN STUDENTS ONLY

- (i) Passport No. : (ii) Visa Valid upto:
(iii) Recommendation of the Foreign Students Advisor, University of Delhi.

(Signature with official seal/stamp)

(iv) **Recommendation of the concerned Embassy:**

Name of the recommending authority
Designation

(Signature with official seal/stamp)

In addition to the above recommendations, foreign students are also required to produce a Medical Certificate from the National Institute of Communicable Diseases (NICD), 22 Sham Nath Marg, Delhi-110054 as per the terms of letter No. F. 14-6-86-ES II of 20th April 1987 from the Ministry of Human Resource Development, Department of Education, Government of India, New Delhi.

DECLARATION BY THE CANDIDATE

1. This application is being made in full knowledge of my parents and local guardian.
2. I vouch for the correctness of the particulars given by me in the application form. I understand that if the particulars given by me are found to be incorrect, my admission shall stand cancelled.
3. I declare that my parents do not reside in Delhi-NCR.
4. I declare that I am not an ex-student/drop-out in the course that I am currently enrolled in.
5. I declare that I am neither employed nor am I doing any paid job anywhere, full time or part time. If I take up employment, I shall inform the hostel administration immediately.
6. ***I declare that in case I absent myself from the hostel for more than one month without intimation to the hostel administration, the room allotted to me is liable to get vacated by the hostel administration.***
7. I understand that the hostel administration or its delegates of the hostel have the authority to enter my room and to make a surprise check of the room as and when considered necessary by them.
8. I understand that all hostel and mess dues are payable in advance by the 15th day of each month without late fine. I also understand that in case my outstanding hostel/mess dues at any time exceed two months, my room (if single-seated) would be double-locked and in case of double-seated room, my belongings would be taken into custody by the hostel till such time that the outstanding dues are cleared by me.
9. I understand that I cannot change the room allotted to me in the hostel without written permission of the hostel administration. I undertake to leave all the furniture items and fixtures intact in the room from which I shift and also in the room in which I shall be staying at the time of my leaving the hostel. I understand that I am liable to be charged for loss or breakage of any hostel furniture or fixture as per decision of the hostel administration.
10. The hostel infrastructure is known to me and I shall not ask for any additional facility other than the existing one.
11. I have read the rule and regulations of the hostel in the 'Handbook of Information' and undertake to abide by them. I shall not plead ignorance of the regulations/notifications/rules/notices that may be notified from time to time.
12. I also undertake to submit myself to the disciplinary jurisdiction of the Vice-Chancellor, the Provost and other authorities of the University and hostel, who may be vested with the authority to exercise discipline under the Act, the Statutes, the Ordinances, including Ordinance XV (B), XV (C) and XV(D) (as stated in the 'Handbook of Information') and the Rules framed by the University and the hostel administration from time to time.

Date

Name and Signature of the Applicant

D.S. KOTHARI HOSTEL, UNIVERSITY OF DELHI, DELHI-110007

Received Form No from Mr.

For Admission in Course.....

Date

Signature of Dealing Asst.